



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner Walter O. Bigby, Jr., President
Commissioner Bill Altimus, Vice President
Commissioner Joshua K. Williams, Secretary-Treasurer
Commissioner Erica R. Bryant
Commissioner Sam N. Gregorio
Commissioner Roy Griggs
Commissioner James D. Hall
Commissioner Capt. Thomas F. Murphy
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: June 8, 2023

Re: Monday, June 12, 2023: Audit Committee Meeting at 3:45 p.m.; and
Regular Board Meeting at 4:30 p.m.

The Audit Committee Meeting will be held on **Monday, June 12, 2023 at 3:45 p.m.** and the regularly scheduled Board Meeting will be on **Monday, June 12, 2023, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA. The agendas are attached.

Thank you,
Eric

Attachment

CC: Mr. Ed Walsh and Ms. Sidney Swilley; Romph Pou – Public Relations
Ms. Courtney Baker; Courtney Baker & Associates, LLC
Mr. David Montgomery; Montgomery Agency Inc.
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO
Mr. Rich Brontoli and Ms. Emily Mott; Red River Valley Association
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys
Caddo-Bossier Parishes Port Commission Staff

"This institution is an equal opportunity provider and employer."

MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott*



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CADDO BOSSIER PARISHES PORT COMMISSION
AUDIT COMMITTEE MEETING
AGENDA

NOTICE OF PUBLIC MEETING:

DATE: June 12, 2023

TIME: 3:45 p.m.

**PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Walt Bigby
- 2. PLEDGE OF ALLEGIANCE Walt Bigby
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Walt Bigby
- 5. **2022 AUDIT PRESENTATION AND LOUISIANA LEGISLATIVE AUDITOR’S
AGREED-UPON PROCEDURES: HEARD, McELROY, & VESTAL** Jerrod Tinsley
- 6. ADJOURN Walt Bigby

UPCOMING MEETINGS:

Regular Board Meeting, Monday, June 12, 2022 at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room, 6000 Doug Attaway Blvd.
Shreveport, Louisiana 71115

Regular Board Meeting, Monday, July 10, 2022 at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room, 6000 Doug Attaway Blvd.
Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
Main Telephone: (318) 524-2272

Agenda Posted: June 8, 2023 at 4:00 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance that is needed.

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CADDO BOSSIER PARISHES PORT COMMISSION

REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: **June 12, 2023**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Walt Bigby
- 2. PLEDGE OF ALLEGIANCE Walt Bigby
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Walt Bigby

UNFINISHED BUSINESS:

- 5. REGULAR BOARD MEETING MINUTES OF MAY 8, 2023 Bill Altimus
- 6. SPECIAL BOARD MEETING MINUTES OF MAY 22, 2023 Bill Altimus
- 7. APRIL 2023 FINANCIALS Bill Altimus

NEW BUSINESS:

- 8. **ORDINANCE NO. 3 OF 2023: AN ORDINANCE RELATIVE TO REGULATING PARKED VEHICLES TRAVERSING THE STREETS AND ROADS LOCATED WITHIN THE JURISDICTION, ADMINISTRATION, AND CONTROL OF THE BOARD OF COMMISSIONERS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.** Eric England
- 9. **2022 AUDIT AND LOUISIANA LEGISLATIVE AUDITOR’S AGREED-UPON PROCEDURES PREPARED BY HEARD, McELROY, & VESTAL** Eric England
- 10. **2023 OFFICIAL JOURNAL OF THE CADDO-BOSSIER PARISHES PORT COMMISSION** Eric England
- 11. **PORT DIRECTOR’S REPORT** Eric England
- 12. **ADJOURN** Walt Bigby

UPCOMING MEETING:

Monday, July 10, 2023:

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
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